

Application Information

Applicant First Name: _____
Address: _____
City: _____
State: _____
Phone Number: _____

Applicant Last Name: _____
Applicant Middle Name: _____
Applicant Email: _____
Social Security Number: _____
Applicant Birthdate: _____

(Birthdate will not be used for age discrimination. It is necessary for the employer to run a background check.)

How did you learn of this position opening?

What salary or rate of pay do you expect to receive if employed? _____

Have you ever applied for employment with this company before? If so, provide job title and date of application:

No: Yes:

Job Title: _____

Date of Application: _____

Have you ever worked for this company before? If yes, provide job title and dates of employment:

No: Yes:

Job Title: _____

Dates: _____ to _____

Are you legally eligible to be employed in the United States? (*Proof of identity and eligibility will be required upon offer of employment.*)

No: Yes:

Are you at least 18 years of age? (*If no, you may be required to provide authorization to work.*)

No: Yes:

Have you ever been convicted of a felony or a misdemeanor? (*A conviction will not necessarily result in denial of employment.*)

No: Yes:

When will you be available to begin work? _____

What times are you available to work? _____

Full Time

Part Time *only available part time because _____

Days available to work, whether full or part time:

Monday Start _____ End _____

Tuesday Start _____ End _____

Wednesday Start _____ End _____

Thursday Start _____ End _____

Friday Start _____ End _____

Saturday Start _____ End _____

Sunday Start _____ End _____

How many months/years of experience do you have working in a veterinary hospital? _____

What was your position?

Receptionist

Kennel Assistant

Veterinary Assistant

Technician

Manager

Other _____

Employment History (Most Recent)

Company name: _____

Company address: _____

Company phone number: _____

Immediate supervisor name and title: _____

May we contact this employer? _____

Dates employed: _____ to _____

Position title: _____

Rate of pay, beginning and final (*previous salaries or wages will not be used to determine compensation at this company*)

Start rate: _____ End rate: _____

Describe work performed:

Did you have a supervisory position? _____

Reason for leaving or for considering leaving:

This company is my:

Past employer Current employer

Explain any periods between jobs:

Education and Schooling

Please enter any information about any high school education you may have had.

Name of school: _____
Location (city, state): _____, _____
Course of study: _____
Number of years completed: _____
Diploma/degree received: _____

Please enter any information about any college education you may have had.

Name of school: _____
Location (city, state): _____, _____
Course of study: _____
Number of years completed: _____
Diploma/degree received: _____

Please enter any information about any vocational/trade education you may have had.

Name of school: _____
Location (city, state): _____, _____
Course of study: _____
Number of years completed: _____
Diploma/degree received: _____

Please enter any information about any graduate education you may have had.

Name of school: _____
Location (city, state): _____, _____
Course of study: _____
Number of years completed: _____
Diploma/degree received: _____

Additional Experience or Qualifications

Have you completed any special courses, seminars, and/or training that would enable you to perform the position(s) for which you are currently applying?

No: Yes:

If yes, please describe.

Please list any professional licenses or certifications that you believe should be considered relevant to the position(s) for which you are applying.

Please list any professional licenses or certifications that you believe should be considered relevant to the position(s) to which you are applying.

Please list any professional, trade, business or civic organizations that pertain to the position(s) for which you are applying, and explain any offices held. (*Omit any organization that reflects your race, color, religion, age, sex, sexual orientation, marital status, or disabilities.*)

List any other experience, skills, hobbies or other qualifications that you believe should be considered in evaluation your qualifications for employment. (*Omit any organization that reflects your race, color, religion, age, sex, sexual orientation, marital status, or disabilities.*)

Please indicate any prior experience in the Armed Forces of the United States or state militia, including dates of service and relevant training/experience received during military duty.

Attendance and Punctuality Information

Consistent attendance and punctuality are essential requirements of every position in this company. Is there anything that would interfere with your regular attendance and punctuality if you are offered a job with the company?

No: Yes:

If yes, please explain why:
